



# ***Policy Updates***

**Issuance Date: March 15, 2021**

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### **What's Revised?**

#### **Policies**

- [OOE-I-A-1-36](#), **Admission Procedures**: this issuance has been updated to streamline intake paperwork that includes information needed for the student information system. Additionally, Supervisor of Education Programs (SEPs) will need to obtain approval for all student intakes prior to rendering admission acceptance or denial. All potential students will need to be verified by central office to confirm they qualify for State Facilities Education Act (SFEA) or Tuition status.
- **Remote Work Policy**: please refer to the all-staff email from the Office of Human Resources, dated 3/1/21, for the updated DCF Work-from-Home Policy, now titled "Remote Work Policy," which became effective 2/26/2021.

#### ***Search Update:***

The New Jersey Department of Children and Families has temporarily converted our Policy Manual search engine to utilize Google search. Users can search exclusively within the DCF Policy Manual by either typing in a keyword, policy or form title, or policy or form citation by selecting "Search DCF Policies" found throughout the Policy Manual in the Related Links shortcut box. Your search results will appear in a new Google search window. For any questions accessing Department Policies or Forms, please contact [policy@dcf.nj.gov](mailto:policy@dcf.nj.gov) for assistance.

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If you have any questions, please contact the Office of Policy and Regulatory Development at [policy@dcf.nj.gov](mailto:policy@dcf.nj.gov) or 609-888-7030.